CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. FINANCIAL STATEMENTS
June 30, 2005 and 2004



## TABLE OF CONTENTS

Independent auditors' report	1.
Statements of financial position	2.
Statements of activities	3 - 4.
Statements of cash flows	5.
Notes to financial statements	6 - 11.





### Independent Auditors' Report

Board of Directors Center For International Environmental Law, Inc. Washington, DC

We have audited the accompanying statements of financial position of the Center For International Environmental Law, Inc. (CIEL) as of June 30, 2005 and 2004 and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of CIEL's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Center For International Environmental Law, Inc. as of June 30, 2005 and 2004 and the results of its operations and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Halt, Burger Phell, Ltd.

Alexandria, VA

Alexandria, VA August 25, 2005

HALT, BUZAS & POWELL, LTD

# CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. STATEMENTS OF FINANCIAL POSITION

June 30,

## **ASSETS**

		2005		2004
Current assets:				
Cash and cash equivalents Foundation pledges receivable U.S. government grants and fees receivable Foreign government grants and contracts receivable Other grants and receivables Other receivables Prepaid expenses and other assets	\$	746,171 830,000 69,714 30,016 45,080 32,542 34,279	\$	531,609 885,000 106,081 305,000 28,569 33,867 32,973
Total current assets	1	,787,802		1,923,099
Foundation pledges receivable Furniture and equipment, net of accumulated depreciation Investments	7	375,000 14,477 1,028		17,996 855
Total assets	\$ 2	2,178,307	\$	1,941,950
LIABILITIES AND NET ASSETS				
Current liabilities:				
Accounts payable Accrued payroll expenses Deferred grant revenue  Total current liabilities	\$	39,827 32,056 - 71,883	\$	14,249 39,535 13,167 66,951
Net assets:				
Unrestricted Temporarily restricted	1	437,692 1,668,732	_	497,537 1,377,462
Total net assets	2	2,106,424		1,874,999
Total liabilities and net assets	\$ 2	2,178,307	\$	1,941,950



# CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. STATEMENT OF ACTIVITY

For the year ended June 30, 2005

Revenues:	Unrestricted	Temporarily Restricted	
Foundation grants and fees U.S. government grants and fees Foreign governments grants and fees Other grants and fees Contributions Investment income Other income	\$ 234,000 - - 13,710 62,567 13,568 30,871	\$ 1,650,500 263,797 30,016 219,354 150,086 723	\$ 1,884,500 263,797 30,016 233,064 212,653 14,291 30,871
Net assets released from restrictions: Satisfaction of grant restrictions	2,023,206	(2,023,206)	
Total revenues	2,377,922	291,270	2,669,192
Expenses: Program services: Climate Change Biodiversity and Wildlife	123,703 42,030	-	123,703 42,030
Chemicals Trade and Sustainable Development International Financial Institutions Human Rights Law and Communities Other Programs	471,935 778,619 102,288 90,569 400,912 80,147		471,935 778,619 102,288 90,569 400,912 80,147
Total program services	2,090,203		2,090,203
Support services: General and administrative Fundraising	159,436 188,128		159,436 188,128
Total support services	347,564		347,564
Total expenses	2,437,767		2,437,767
Net (decrease) increase in net assets	(59,845)	291,270	231,425
Net assets, beginning of year	497,537	1,377,462	1,874,999
Net assets, end of year	\$ 437,692	\$ 1,668,732	\$ 2,106,424



# CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. ${\tt STATEMENT\ OF\ ACTIVITY}$

For the year ended June 30, 2004

Revenues:	Unrestricted	Temporarily Restricted	2004 <u>Total</u>
Foundation grants and fees U.S. government grants and fees Foreign governments grants and fees Other grants and fees Contributions Investment income	\$ 175,000 - - 14,496 117,758	589,500 9 328,082 452,439 239,445 256,231	328,082 452,439 253,941 373,989
Other income  Net assets released from restrictions:  Satisfaction of grant restrictions	12,030 28,715 2,345,762	(73) 8,620 (2,345,762)	11,957 37,335
Total revenues	2,693,761	(471,518)	2,222,243
Expenses: Program services: Climate Change Biodiversity and Wildlife Chemicals Trade and Sustainable Development International Financial Institutions Human Rights Law and Communities Other Programs  Total program services	319,683 19,585 327,967 706,913 114,932 112,679 484,368 341,948 2,428,075	- - - - - -	319,683 19,585 327,967 706,913 114,932 112,679 484,368 341,948 2,428,075
Support services: General and administrative Fundraising	373,983 125,816 499,799		373,983 125,816 499,799
Total support services  Total expenses	2,927,874		2,927,874
Net decrease in net assets	(234,113)	(471,518)	(705,631)
Net assets, beginning of year	731,650	1,848,980	2,580,630
Net assets, end of year	\$ 497,537	\$ 1,377,462	\$ 1,874,999



# CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. STATEMENTS OF CASH FLOWS

For the years ended June 30,

	2005	2004
Cash flows from operating activities: Net increase (decrease) in net assets	\$ 231,425	\$ (705,631)
Adjustments to reconcile net increase (decrease) in net assets to net cash provided by (used in) operating activities:		
Depreciation Donated investments Unrealized (gain) loss on investments	12,535	18,624 (928) 73
Decrease (increase) in assets: Foundation pledges receivable U.S. government grants and fees receivable Foreign government grants and contracts receivable Other grants and receivables Other receivables Prepaid expenses and other assets	(320,000) 36,367 274,984 (16,511) 1,325 (1,305)	165,000 (22,051) (121,460) (10,001) (25,085) 15,136
Increase (decrease) in liabilities Accounts payable and accrued expenses Accrued payroll expenses Deferred grant revenue	25,578 (7,480) (13,167)	(22,764) (11,635) (29,904)
Total adjustments	(7,847)	(44,995)
Net cash provided by (used in) operating activities	223,578	(750,626)
Cash flows from investing activities: Purchase of property and equipment	(9,016)	(12,009)
Net cash used in investing activities	(9,016)	(12,009)
Net increase (decrease) in cash	214,562	(762,635)
Cash, beginning of year	531,609	1,294,244
Cash, end of year	\$ 746,171	\$ 531,609



# CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. NOTES TO FINANCIAL STATEMENTS

June 30, 2005 and 2004

#### 1. Organization

Center For International Environmental Law, Inc. (CIEL) was founded in 1989 to bring the energy and experience of the public interest environmental law movement in the United States to the critical task of strengthening and developing foreign and comparative environmental law, policy, and management throughout the world.

## 2. Summary of significant accounting policies

### Basis of accounting

CIEL prepares its financial statements on the accrual basis of accounting in accordance with generally accepted accounting principles. Consequently, revenue is recognized when earned and expenses are recognized when the obligation is incurred.

### Cash and cash equivalents

All highly liquid investments purchased with a maturity of less than six months are considered cash equivalents.

#### Depreciation

All furniture and equipment are recorded at cost and are depreciated over their estimated useful lives, which is three years, using the straight-line method.



## CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. NOTES TO FINANCIAL STATEMENTS

June 30, 2005 and 2004

#### Net assets

In accordance with generally accepted accounting principles, net assets are classified into two categories; unrestricted and temporarily restricted. Unrestricted net assets are available for the general operations of CIEL, whereas temporarily restricted net assets arise from contributions, foundation and government grants of cash, or pledges to give cash in the future which are subject to donor-imposed stipulations as to their use for specific programs conducted by CIEL.

#### Grants

Grants are recorded as unrestricted or temporarily restricted support depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in temporarily restricted net assets and then reclassified to unrestricted net assets when the restriction is satisfied. Grants received under cost reimbursement arrangements are recorded as unrestricted revenue.

#### Functional allocation of expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. During the years ended June 30, 2005 and 2004, indirect costs of \$536,159 and \$510,142 were recovered under the provisions of various restricted grants.

#### Use of estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses and their functional allocation during the reporting period. Actual results could differ from those estimates.



## CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. NOTES TO FINANCIAL STATEMENTS

June 30, 2005 and 2004

#### Taxes

CIEL is exempt from federal and local income taxes under Section 501(c)(3) of the Internal Revenue Code on any net income derived from activities related to its exempt purpose. CIEL is taxed on net income from unrelated business activities. There was no income derived from unrelated business income during the years ended June 30, 2005 and 2004.

### 3. Foundation pledges

Foundation pledges receivable at June 30, 2005 and 2004 include amounts due in:

	2005	2004	
Less than one year One to three years	\$ 830,000 <u>375,000</u>	\$ 885,000	
Total	\$ 1,205,000	\$ 885,000	

No allowance for uncollectible pledges has been established since management of CIEL believes all pledges are fully collectible. Pledges due in one or more years have not been discounted because the amount of the discount would be immaterial.

#### 4. Accrued vacation

At June 30, 2005 and 2004, \$25,091 and \$19,100, respectively, was included in accrued payroll expenses as a provision for accrued vacations.



## CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. NOTES TO FINANCIAL STATEMENTS

June 30, 2005 and 2004

## 5. Temporarily restricted net assets

At June 30, 2005 and 2004, temporarily restricted net assets were available for the following programs:

	20	05	_	2004
General and Administrative		_		1,372
Climate Change	\$ 1	40,669	\$	2,500
Chemicals	2	88,684		401,064
Trade and Sustainable Development	8	42,515		735,824
International Financial Institutions	1	03,046		69,435
Human Rights	1	18,400		65,887
Law and Communities	1	72,974		92,955
Miscellaneous Programs		2,444	7	8,425
Total	\$ 1.6	68,732	\$	1,377,462

#### 6. Net assets released from restrictions

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose. Purpose restrictions accomplished during the years ended June 30, 2005 and 2004 are as follows:

	2005	2004	
General & Administrative	\$ 33,738	\$ 102,802	
Climate Change	95,420	308,790	
Biodiversity and Wildlife	39,998	12,414	
Chemicals	464,168	290,693	
Trade and Sustainable Development	778,619	614,814	
International Financial Institutions	102,288	114,932	
Human Rights	90,569	112,679	
Law and Communities	374,424	484,368	
Miscellaneous Programs	43,982	304,270	
Total	\$ 2,023,206	\$ 2,345.762	



## CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. NOTES TO FINANCIAL STATEMENTS

June 30, 2005 and 2004

## 7. Obligations and commitments

CIEL leases office space in Washington, DC, that expires on May 31, 2007. As of June 30, 2005, minimum future lease payments are as follows:

2006 233,907 2007 222,251

Total payments \$ 456.158

CIEL also leases office space in Geneva, Switzerland under a monthly agreement.

The total cost of office space for the years ended June 30, 2005 and 2004 was \$238,567 and \$224,955, respectively.

#### 8. Retirement plan

CIEL sponsors a money purchase, defined contribution retirement plan. All employees who have attained the age of 18 are eligible to participate after completing six months of service. The plan year is January 1 to December 31, and the required annual employer contribution is 5% of the total compensation paid to eligible employees. The contribution is allocated between eligible employees on the basis of their compensation. CIEL's pension contribution for the years ended June 30, 2005 and 2004 was \$43,461 and \$56,781, respectively.



## CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW, INC. NOTES TO FINANCIAL STATEMENTS

June 30, 2005 and 2004

## 9. Property and equipment

The following is a summary of property and equipment held as of June 30:

	2005	2004
Furniture and equipment	\$ 115,653	\$ 150,025
Accumulated depreciation	(101,176)	(132,029)
Property and equipment, net	<u>\$ 14,477</u>	\$ 17,996

Depreciation and amortization expense of property and equipment for the years ended June 30, 2005 and 2004 was \$12,535 and \$18,624, respectively.

#### 10. Contributed services

CIEL's primary form of contributed services is in the form of time from lawyers and interns. Where a measure of such services is estimable, CIEL has calculated such donated services as an item of both revenue and expense. For the years ended June 30, 2005 and 2004, CIEL received \$161,461 and \$247,352, respectively, in donated services which was included in contributions revenue.

#### 11. Subsequent events

On July 13, 2005, CIEL entered in a lease agreement with a non-profit organization in which CIEL would lease part of the organization's office space located in Berkeley, California for a monthly payment of \$599. The lease commenced on July 15, 2005 and expires July 15, 2007.

